

**Procedure**  
**for the Appointment of IASCYS Academicians**  
(statutes October 28, 2010)



*Step 1:* A potential candidate for the IASCYS **must be a member of an IFSR member association**. The application must be **submitted by the member association** together with the candidate's credentials and the required documents and a summary according to the criteria for membership.

*Step 2:* The IFSR member association **double-checks the data before** submitting. Data are to be transmitted on line.

*Step 3:* The IFSR member association submits the approved candidacy to the IASCYS's Secretary General.

*Step 4:* The IASCYS's Secretary General will, after checking, submit the candidacy to the IASCYS's Executive Committee for voting. Voting is done in writing within two weeks, if a face-to-face session is not possible. Traditional text and e-mail apply equally.

*Step 5:* If the voting is positive (by a simple majority with the decisive vote by the President, if necessary), the **IASCYS's** Secretary General submits the approved candidacy to the **IFSR's** Secretary General to submit to the IFSR Executive Committee for final approval.

*Step 6:* Once the IASCYS's Secretary General is notified of the approval of a candidacy, he or she notifies in writing the IFSR member association and the new IASCYS's academician that the candidate has been appointed.

*Step 7:* Certificates of appointment of IASCYS academicians are handed out on the next feasible official meeting of either the IASCYS, or the IFSR, or an IFSR member association, or by mail (if this way is agreed upon by the new IASCYS academician).